



INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN
(Established by Govt. of NCT of Delhi under Act 9 of 2012)
Kashmere Gate, Delhi-110 006

LIMITED TENDER-NOTICE INVITING QUOTATION

Sealed item rate quotations are invited on behalf of Registrar, INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN,, Kashmere Gate, Delhi-110 006 from **eligible manufacturers /distributors /authorized dealers** for supply of Equipment for Environmental studies Lab as per the specification given in price bid attached with this NIQ:-

1	Name of work	Supply of following Apparatus. <u>Fine Particulate Sampler with Gaseous sampling unit.</u>
2	Last date, time and venue for submission of quotation	28/01/2014 up to 2.00 PM
3	Date, time and venue for opening of technical bid	28/01/2014 at 3.00 PM, seminar hall of the university.
4	Financial bid shall be opened after evaluation of technical bid/time notified thereafter	
5	Earnest Money Deposit (EMD)	Rs 5000/-

The bids shall be submitted in two stages viz. (i) *Technical bid* (ii) *Financial bid*.

Eligibility:-

- Certificate of Authorized dealership/distributor/manufacturer. (in case of manufacturer, they will self certify so. Authorized dealers/distributor shall attach attested copies of dealership/distributorship certificates issued by the manufacturer)*
- Undertaking by the agency in its Letterhead that:-*
 - that it has not been barred or blacklisted by any of the Central/State government/Departments/Organizations/Central or State PSU*
 - that it will ensure fair trade practice.*
 - that the proprietor/partners of the agency do not have any relative employed with IGDTUW University.*
- Should have valid registration with DVAT Deptt. of Govt. of Delhi*
- Should have ISO certification of the manufacturing company.*
- should have fair experience of supplying such lab equipments/appratus*

4. Terms & Conditions:-

- The bidder shall place his bids in two separate envelops marked "Technical Bid" and "Financial bid". All documents in support of eligibility as well as another envelope containing DD/Pay order for EMD shall be placed in the envelope marked "Technical Bid". The offered rates shall be placed in the envelop marked "Financial bid". Both these bids should be superscribed with name of work and shall be placed in a third envelop which shall be superscribed "**Quotation for Equipment for Environmental studies Lab Envelop1: Technical Bid**"*

- a. This must contain original/downloaded tender document duly signed by authorized signatory on each page.
- b. Documentary proof of eligibility criteria as mentioned above.
- c. Covering letter and letter of submission
- d. Earnest Money Deposit in the form of DD/Pay order in favour of **“Registrar, IGDTUW GIA SB A/C”**

Envelop2: Financial Bid: Duly filled and signed by authorized signatory as per attached annexure.

- (2) *Bids without EMD will be summarily rejected.*
- (3) *Conditional Bids will be summarily rejected.*
- (4) *Bids received after due date & time shall be summarily rejected.*
- (5) *The “Financial bid” of those bidders whose technical bids have qualified will only be opened.*
- (6) *Rate must be quoted in Indian Rupees only net in figures & words inclusive of taxes, levies, cartage handling, loading, unloading etc.*
- (7) *Delivery: - F.O.R. IGDTUW, Kashmere gate Delhi-110006*
- (8) *Manufacturer should have authorized service centre in Delhi/NCR.*
- (9) *Delivery period:- 45 days from the date of supply order.*
- (10) *The EMD of unsuccessful bidders shall be refunded immediately.*
- a. (11) *The successful bidder have to submit a Performance Security Deposit @ 5% of the quoted value in the form of Demand Draft/Pay order/FDR drawn in favour of **“Registrar, IGDTUW GIA SB A/C”**Delhi within7(seven) days of the communication accepting the bid. EMD shall be adjusted toward Performance Security Deposit. The Performance Security Deposit shall be refunded without interest after completion of the guarantee period +two months.*
- (12) *In case the successful bidder fails to deposit the Performance Security within the stipulated 7 (seven) days of the communication accepting the bid, the EMD shall be forfeited to IGDTUW absolutely.*
- (13) *In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.*
- (14) *The payment will be made after delivery and satisfactory installation of the equipment.*
- (15) *Taxes etc., if any, leviable shall be deducted at source.*
- (16) *The validity of the bid will be 120 days from the date of opening of financial bids. During the validity period, the successful bidder shall not be allowed to withdraw. In case of withdrawal, the EMD. EMD shall be forfeited to IGDTUW absolutely and no claim shall be admitted in this regard. Such bidder shall not be allowed to participate in the re-quotationing process.*
- (17) *The rates of successful bidder will be valid for 12 months from the date of issue of letter of acceptance.*
- (18) *University reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.*
- (19) *Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder’s cost & risk.*
- (20) *Warranty of equipment/Machinery should be at least 2 years from the date of supply of Equipment/machinery. Proper training of 3-4 persons for 3 to days should also be provided. The arrangement of consumables and other materials during training shall be the responsibility of vendor.*
- (21) *The successful bidder shall make all arrangements towards safe and complete delivery at the*

- designated location indicated in the supply order. Such responsibility on the part of the bidder will include taking care of insurance, freight, state level permits etc. as applicable.*
- (22) *In case of any dispute relating to meaning, scope, manufacturing, operation or effect of this contract or the validity or the breach thereof, University and the contractor shall make every effort to resolve amicably by direct discussion/negotiation.*
- (23) *In case the dispute cannot be settled amicably within 30 days of the raising of dispute by either party, either party may seek settlement of the dispute by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on all the parties. The sole arbitrator shall be appointed by Vice Chancellor, IGDTUW.*
- (24) *The performance under this contract shall not be stopped for any reason whatsoever during the said dispute/proceedings unless the contractor is specifically directed to do so by the univ.*
- (25) *The venue of arbitration proceedings shall be Delhi/New Delhi. The language of proceedings shall be English. The law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to Jurisdiction of Delhi Courts only.*
- (26) *It is also a term of the contract that if any fee payable to the arbitrator, shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered in the reference on the date he/she issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.*
- (27) *Force Majeure.*
For purpose of this clause, 'Force Majeure' means an event beyond the control of the contractor and not involving the contractor's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo.
If a Force Majeure situation arises, the contractor shall promptly notify the University in writing of such conditions and cause thereof. Unless otherwise directed by the University in writing, the contractor shall continue to perform its obligations under this contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

This NIT has also been uploaded on University website

TECHNICAL BID FORM

(Technical Bid should be kept in separate sealed cover super scribing "Technical Bid" on it).

Name of Work: Supply of :- Fine Particulate Sampler with Gaseous sampling unit.

1. Name of the firm

2. Details E.M.D. 1. -----
2. _____
3. _____

- 3. Letter addressing to Registrar, IGDTUW" mentioning item/Items to be quoted.
- 4. Technical specifications of the items duly typed and signed (please do not use copy of specifications given in tender document)
- 5. Catalogue/Picture of item(s)
- 6 .Copy of the one purchase order for each year of last three year of supply of goods of similar nature
- 7. Certificate of authorize dealership /authorized distributorship.
- 8. ISO Certificate of manufacturer
- 9 Under taking

- a. that it has not been barred or blacklisted by any of the Central/State government/Departments/Organizations/Central or State PSU*
- b. that it will ensure fair trade practice.*
- c. that the proprietor/partners of the agency do not have any relative employed with IGDTUW University.*

- 10. Copy of VAT Registration Certificate
- 11 copy of PAN Card
- 12. Annual Turnover dully supported by copy of Annual Accounts certified by the Chartered Accountant of last three years.

Date:

(Name & Signature of Tenderer
with Seal of the Agency)

Financial Bid

Name of work:- Purchase of: **Fine Particulate Sampler with Gaseous sampling unit.**

S. No	Name of the Item	Qty	Price per Pieces	Amount
1	<u>Fine Particulate Sampler with Gaseous sampling unit.</u> For PM10 and PM 2.5 sampling based on designs standardized by US EPA. The gaseous sampling attachment is thermoelectrically cooled for controlling temperature 10-15 degree Celsius.	01		
			Total	

Name, signature & designation of issuing authority